



Tokat Gaziosmanpaşa University

Tokat Vocational School
Criminal Execution and Security Services

CİGH228	BUSINESS ADMINISTRATION				
Semester	Code	Name	T+P	Credit	ECTS
4	CİGH228	BUSINESS ADMINISTRATION	2	2	3

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Elective

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	None	None

The aim of lesson :

Temel işletme terminolojisini kavratmak ve işletme fonksiyonlarını öğretmek

Course Contents :

İşletmecilik ile ilgili temel kavramlar, işletme yönetiminin gelişimi, işletmenin iç ve dış çevresi, işletmelerin sınıflandırılması, kuruluş aşamaları, büyüklüğü ve kapasitesi, kuruluş yerinin seçimi



Tokat Gaziosmanpaşa University

Tokat Vocational School
Criminal Execution and Security Services

CİGH103	CONSTITUTIONAL LAW				
Semester	Code	Name	T+P	Credit	ECTS
1	CİGH103	CONSTITUTIONAL LAW	2	2	4

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Aydın Turhan	None

The aim of lesson :

The concept of the constitution, the constitution and the change of constitution, the principles and boundaries of the state of the state, the relationship between the state and the political structure of the state and the sovereignty boundaries of states. The aim of this course is to present the information to the students in the general framework.

Course Contents :

The concept of constitution and constitutionalism; the concept of constituent power and its emergence and usage methods; constitutional jurisdiction and models; elements and types of state; issues of separation of powers and government systems, general principles of fundamental rights.



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Criminal Execution and Security Services

CİGH106	ADMINISTRATIVE LAW				
Semester	Code	Name	T+P	Credit	ECTS
2	CİGH106	ADMINISTRATIVE LAW	2	2	5

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor Şerife İlkan YILMAZ	None

The aim of lesson :

The definition of the concept of administration is to examine the issues of duty, authority and responsibility and to explain the legality of the administration which is one of the important requirements of becoming a state of law.

Course Contents :

Definition of administrative law in the context of Administrative Law course and resources and administrative regime. Administrative organization defined and managed by the central government It will be evaluated. The public personnel law will be discussed and the public goods regime will be discussed.



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CİGH101	THE BASIC CONCEPTS OF LAW				
Semester	Code	Name	T+P	Credit	ECTS
1	CİGH101	THE BASIC CONCEPTS OF LAW	2	2	5

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor Özcan Tunahan	None

The aim of lesson :

To facilitate the pursuit and interpretation of legislation related to the profession through the briefing of the basic concepts of law as well as the brief overview of the concepts entering into the field of law.

Course Contents :

Concept of law, parts of law, resources of law, rights, protection of rights, loss of gain, personal rights.



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CİGH203	PUBLIC STAFF LAW				
Semester	Code	Name	T+P	Credit	ECTS
3	CİGH203	PUBLIC STAFF LAW	2	2	4

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor Şerife İlkan Yılmaz serifeilkcan.yilmaz@gop.edu.tr	None

The aim of lesson :

To examine the basic principles and concepts of public personnel law, the rights and freedoms of civil servants, and their duties, prohibitions and obligations.

Course Contents :

This course covers the constitutional principles regarding public officials, the concept of public officials and types of employment, the basic principles regarding the civil service within the framework of the Civil Servants Law No. 657 and the introduction to the civil service, the duties and responsibilities of civil servants, their rights and the prohibitions they are subject to, disciplinary law, the termination of civil service, and regulations regarding the personnel of the Ministry of Justice.



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CİGH221	APPROACH TO Prisoners and Convicts				
Semester	Code	Name	T+P	Credit	ECTS
3	CİGH221	APPROACH TO Prisoners and Convicts	2	2	3

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Elective

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor İsa DURNA isa.durna@gop.edu.tr	None

The aim of lesson :

To be able to teach students their legal powers within the scope of the law numbered 5188. 2-To understand the rights of Private Security services and employees.

Course Contents :

Private security permit, Private security commission, Authorization of private security guards, Authorization to use weapons, Requirements for private security guards, Work permit, Prohibitions and Penalties, Private security liability insurance



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İNG101	English I				
Semester	Code	Name	T+P	Credit	ECTS
1	İNG101	English I	2	2	2

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Elective

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor H.Tüzün PAÇCI	None

The aim of lesson :

As a result of this course, students will be able to use the basic structures to express themselves. This course aims at giving the students basics of English at beginner level.

Course Contents :

Compulsory Foreign Language Course (English)



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AIİT102	Ataturk's Principles and History of Turkish Revolution II				
Semester	Code	Name	T+P	Credit	ECTS
2	AIİT102	Ataturk's Principles and History of Turkish Revolution II	2	2	2

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Specialist Dr. Sabri ZENGİN Specialist Dr. İzzet Bahri ATEŞLİ Specialist Dr. Ayşe ERYAMAN Specialist Dr. Adnan GELMEZ Specialist Dr. Sadet ALTAY	None

The aim of lesson :

In order to understand conditions and features of the establishment of Republic of Turkey: To understand the reasons that forced Turkish nation to have Independence War, in which condition and within which terms Turkish War of Independence took place, upon which basis the state was established, and finally to educate next generations who know establishment philosophy of the state and who are respectful to Turkish state and nation.

Course Contents :

Aim of the course, its scope, and basic concepts. Final period of Ottoman Empire, its problems, modernization efforts and collapse. Turkish War of Independence.



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AIİT101	Ataturk's Principles and History of Turkish Revolution I				
Semester	Code	Name	T+P	Credit	ECTS
1	AIİT101	Ataturk's Principles and History of Turkish Revolution I	2	2	2

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Specialist Dr. Adnan GELMEZ Specialist Dr. Sadet ALTAY Specialist Dr. Ayşe ERYAMAN Specialist Dr. Sabri ZENGİN Specialist Dr. İzzet Bahri ATEŞLİ	None

The aim of lesson :

In order to understand conditions and features of the establishment of Republic of Turkey: To understand the reasons that forced Turkish nation to have Independence War, in which condition and within which terms Turkish War of Independence took place, upon which basis the state was established, and finally to educate next generations who know establishment philosophy of the state and who are respectful to Turkish state and nation.

Course Contents :

Aim of the course, its scope, and basic concepts. Final period of Ottoman Empire, its problems, modernization efforts and collapse. Turkish War of Independence.



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TD101	Turkish Language I				
Semester	Code	Name	T+P	Credit	ECTS
1	TD101	Turkish Language I	2	2	2
Education Type	Language	Course Level	Course Internship Status	Type of Course	
Formal Education	Turkish	Associate	No	Required	
Department/Program		Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services			None	Instructor Dr. ERDAL BARAN	None
The aim of lesson :					
Undergraduate and graduate-level students the right to express themselves correctly and effectively, to let them acquire the main language awareness;to teach panels, conferences, panel discussion, forum type meetings effective listening.					
Course Contents :					
Course objectives, scope, and to provide information on basic concepts. The basic problems of the Turkish language, rules. Effective and good use of language.					



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CİGH110	SECURITY OF PENALTY AND EXECUTION INSTITUTIONS				
Semester	Code	Name	T+P	Credit	ECTS
2	CİGH110	SECURITY OF PENALTY AND EXECUTION INSTITUTIONS	3	3	5
Education Type	Language	Course Level	Course Internship Status	Type of Course	
Formal Education	Turkish	Associate	No	Required	
Department/Program	Precondition		Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services			None	Instructor İsa Durna . isa.durna@gop.edu.tr	None

The aim of lesson :
This course aims to provide students with the competencies to perform information sharing, monitoring, seizure duty, intervention, personnel, visitors, and equipment input and output in the penitentiary institution and detention centers.
Course Contents :
Investigation of Turkish Penal Law, Punishment and Security Measures and execution, Laws on Penal execution Institutions.



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CİGH201	HUMAN RIGHTS LAW				
Semester	Code	Name	T+P	Credit	ECTS
3	CİGH201	HUMAN RIGHTS LAW	2	2	4
Education Type	Language	Course Level	Course Internship Status	Type of Course	
Formal Education	Turkish	Associate	No	Required	
Department/Program	Precondition		Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services			None	Instructor Özcan Tunahan Instructor esra oruç av.esraercins@hotmail.com	None

The aim of lesson :
To provide basic information about human rights, law and democracy, human rights guarantees and citizenship.
Course Contents :
The historical development and current status of human rights law, the theoretical structure of the concept of rights, and analyses of the guarantee of the concept of rights in the constitutional structures of international states.



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CİGH205	PSYCHOSOCIAL APPROACHES IN THE PENALTY execUTION AGENCY				
Semester	Code	Name	T+P	Credit	ECTS
3	CİGH205	PSYCHOSOCIAL APPROACHES IN THE PENALTY execUTION AGENCY	2	2	4
Education Type	Language	Course Level	Course Internship Status	Type of Course	
Formal Education	Turkish	Associate	No	Required	
Department/Program	Precondition		Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services			None	Instructor İsa durna . isa.durna@gop.edu.tr	None

The aim of lesson :

To ensure that they are informed about psycho-social approaches in penal institutions.

Course Contents :

Basic concepts of the pico-social approach, psycho-social services, working with prisoners and convicts with special needs, harm reduction, anger management



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CİGH225	HUMAN RELATIONS AND COMMUNICATION				
Semester	Code	Name	T+P	Credit	ECTS
3	CİGH225	HUMAN RELATIONS AND COMMUNICATION	2	2	3
Education Type	Language	Course Level	Course Internship Status	Type of Course	
Formal Education	Turkish	Associate	No	Elective	
Department/Program	Precondition		Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services			None	Instructor isa durna	None

The aim of lesson :

To provide the ability of effective and good speaking.

Course Contents :

Breath, vocal organs, stres and intonation, connection, protocol speech, informative speech, spontaneous speech.



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CİGH229	FORENSIC MEDICINE				
Semester	Code	Name	T+P	Credit	ECTS
3	CİGH229	FORENSIC MEDICINE	2	2	3
Education Type	Language	Course Level	Course Internship Status	Type of Course	
Formal Education	Turkish	Associate	No	Elective	
Department/Program	Precondition		Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services			None	None	None

The aim of lesson :

The basic concepts of forensic medicine, legal regulations, common forensic medicine (death and forensic autopsy, physical or mental traumas, sexual violence, domestic violence, child abuse, human rights violations, etc.), general perspective, forensic medical evaluations To gain knowledge and attitude at the level to be able to interpret these evaluations in the field of professional and informal knowledge.

Course Contents :

The basic principles of forensic medicine are the content of this course.



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CİGH202	PROFESSIONAL INTERVENTION TECHNIQUES				
Semester	Code	Name	T+P	Credit	ECTS
4	CİGH202	PROFESSIONAL INTERVENTION TECHNIQUES	3	2	4

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor İsa Durna	None

The aim of lesson :

To comprehend the principles of use of force and legal proportionality, to learn the structures of social groups, their behavior styles, approaches and intervention methods. To learn the techniques of utilizing and transporting sensitive parts of the body, to know and apply the behavior styles in attacks.

Course Contents :

To comprehend the principles of use of force and legal proportionality, to learn the structures of social groups, their behavior styles, approaches and intervention methods. To learn the techniques of utilizing and transporting sensitive parts of the body, to know and apply the behavior styles in attacks.



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CİGH224	FIRST AID AND EMERGENCY RESPONSE				
Semester	Code	Name	T+P	Credit	ECTS
4	CİGH224	FIRST AID AND EMERGENCY RESPONSE	2	2	3

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Elective

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		Instructor BİRGÜL VURAL	Asist Prof.Dr. BİRGÜL VURAL	None

The aim of lesson :

To gain knowledge and skills about the approaches and applications of precautions to be taken in place and on time in order to save the lives of individuals and prevent or limit disabilities in situations such as sudden diseases, accidents and disasters.

Course Contents :

Definition, importance and history of first aid, how emergency intervention will be, analyzing it through theoretical explanations.



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CİGH230	BUSINESS AND SOCIAL SECURITY LAW				
Semester	Code	Name	T+P	Credit	ECTS
4	CİGH230	BUSINESS AND SOCIAL SECURITY LAW	2	2	3

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Elective

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor Şehnaz BODUR	None

The aim of lesson :

The aim of the course is the basic principle of labor law and rules regulating the relations between individual work on the perception to a comprehensive.

Course Contents :

Labor Law, Qualifications, the basic principles guiding Labor Law andResources



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CİGH210	SOCIAL PSYCHOLOGY				
Semester	Code	Name	T+P	Credit	ECTS
4	CİGH210	SOCIAL PSYCHOLOGY	2	2	4

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Specialist Dr. ÖZCAN TUNAHAN	None

The aim of lesson :

Sosyal psikolojinin teorik altyapısını bilmek, açıklamak ve yorumlamaktır. Sosyal, kültürel ve bireysel farklılıklar hakkında farkındalık sahibi olmak ve bu farklılıkların çeşitli ortamlarda nasıl çalıştığını bilmektir.

Course Contents :

Sosyal psikoloji, sosyal psikolojinin tarihi, toplumsal etmenlerin bireyi nasıl etkilediği üzerine teoriler, sosyal psikoloji alanı ve yöntemleri, insanın doğası, toplumsallaşma, kişiler arası ilişkiler, sosyal cinsiyet ve saldırganlık.



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CİGH209	EXECUTION LAW				
Semester	Code	Name	T+P	Credit	ECTS
3	CİGH209	EXECUTION LAW	2	2	4

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor Şerife İlkan YILMAZ	None

The aim of lesson :

Understanding the principles governing Turkish criminal law, the relationship between criminal law and human rights, the purpose of execution and the execution process

Course Contents :

Penalties and security measures subject to execution, execution institutions, execution process and parts of execution.



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CİGH207	CRIMINAL PROCEDURE LAW				
Semester	Code	Name	T+P	Credit	ECTS
3	CİGH207	CRIMINAL PROCEDURE LAW	2	2	5

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor esra oruç av.esraercins@hotmail.com	None

The aim of lesson :

The stages of the prosecution phase of criminal proceedings, the duties and obligations of the competent authority in this phase, the characteristics of judges, how hearings are held, drawing conclusions from the hearing and legal remedies are taught.

Course Contents :

The place of criminal procedure law in the legal system, the principles of criminal procedure law, the concepts of sentencing, subjects of trial, criminal procedure proceedings and criminal procedure authorities.



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CİGH108	Social Psychology				
Semester	Code	Name	T+P	Credit	ECTS
2	CİGH108	Social Psychology	2	2	4

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Specialist Dr. Özcan Tunahan	None

The aim of lesson :

To be able to make socio-cultural and economic analysis of crime.

Course Contents :

Ancient Civilizations (Egypt, Mesopotamia), Medieval Europe, Medieval Islamic World, Renaissance, Reformation, Age of Enlightenment, Industrial Revolution and the Impact of Social, Political and Economic Changes in the 19th and 20th Centuries on the Development of Human Thought, Transformation of Everyday Life Knowledge into Scientific Knowledge; Definition and Meaning of Science, Classifications of Science, Types of Knowledge; Natural Sciences, Positivist Method, Social Sciences; Debates on the Validity of Positivism in Natural and Social Sciences; Interpretative Approach; Problem of Method; Search for New Methods in Social Sciences; Multidisciplinary Studies.



Tokat Gaziosmanpaşa University

Tokat Vocational School Criminal Execution and Security Services

CİGH104	CRIMINAL LAW				
Semester	Code	Name	T+P	Credit	ECTS
2	CİGH104	CRIMINAL LAW	2	2	5

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor Esra Oruç	None

The aim of lesson :

To teach the purpose of criminal law, the function in the entire legal system and the basic concepts of this law branch to teach the security function of criminal law in terms of human rights and freedoms (crime and criminal justice and its scope), to comprehend the issues related to criminal law in terms of time and person.

Course Contents :

The content of this course is related to the subjects of criminal law and the application of criminal law. In this context, the function of criminal law, its place in legal order, basic concepts of criminal law, basic principles of criminal policy, security function of criminal law (criminal and criminal justice principle), sources of criminal law, criminal law, structural elements and spiritual structural elements are discussed.



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CİGH206	SUPERVISED FREEDOM MEASURES AND APPLICATIONS				
Semester	Code	Name	T+P	Credit	ECTS
4	CİGH206	SUPERVISED FREEDOM MEASURES AND APPLICATIONS	2	2	4

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor İsa durna isa.durna@gop.edu.tr	None

The aim of lesson :

To learn about probation practices.

Course Contents :

Probation measures according to the new Penal Code; ? Probation measures foreseen in the new Criminal Procedure Code; ? The basic principles of the Law on Probation and Assistance Centers and Protection Boards; ? Probation and help centers ? Establishment, duties and working principles and procedures of the protection boards; ? Probation branch directorates and their duties; ? protection boards



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CİGH223	LEGAL TEXTS AND JURISDICTION				
Semester	Code	Name	T+P	Credit	ECTS
3	CİGH223	LEGAL TEXTS AND JURISDICTION	2	2	3

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Elective

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor Ergün SÜMER	None

The aim of lesson :

The aim of this course is to introduce students to the theory and practice of providing public services electronically as a result of the rapid development of information and communication technologies. The preparation of various petitions related to civil and criminal cases, the drafting of court decisions and some other correspondence examples and procedures are examined within the scope of this course. In addition, the content of the letters used in the execution phase such as the request for follow-up and payment and execution orders, some examples of writs used by the courts and the examination of contracts are also included in the scope of this course.

Course Contents :

Petitions; Judicial Correspondence; Judicial Decisions; Announcements; Enforcement and Bankruptcy Examples; Notary Examples; Contract Examples; E-Government: An Analysis in the Context of Opportunities and Threats; Governance - Transformation of Public Administration in the Context of E-Government; Citizens' Perception of E-Government Applications; Trust in E-Government Applications and Its Dimensions; E-Government Studies Conducted in E-Europe and the European Union; Important E-Government Projects Implemented in Türkiye from Past to Present



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CİGH227	European Union Law				
Semester	Code	Name	T+P	Credit	ECTS
3	CİGH227	European Union Law	2	2	3

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Elective

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor Şerife İlkan YILMAZ	None

The aim of lesson :

To make an introduction to the history of EU structuring and to explain the institutional structure, organs and basic principles of the EU and to have a basic knowledge of the EU Common Market legislation.

Course Contents :

Examining EU law and legal processes, mainly the EU's founding treaties, the EU acquis, the EU institutions and the Court of Justice. Legal aspects of the relations between the EU and the member states.



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CİGH246	CRIMINOLOGY				
Semester	Code	Name	T+P	Credit	ECTS
4	CİGH246	CRIMINOLOGY	2	2	3

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Elective

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor ERGÜN SÜMER	None

The aim of lesson :

Students should have the knowledge base to evaluate crime as a concept, the change in approaches to crime in the historical process, the classification of crimes, criminal profiles, and different reasons that push individuals to commit crime from a comparative and critical perspective.

Course Contents :

Approaches to crime, Criminal Profiles, Crime Sociology, Crime Statistics



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CİGH234	PRIVATE SECURITY LAW				
Semester	Code	Name	T+P	Credit	ECTS
4	CİGH234	PRIVATE SECURITY LAW	2	2	3

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Elective

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor İsa DURNA isa.durna@gop.edu.tr	None

The aim of lesson :

To be able to teach students their legal powers within the scope of the law numbered 5188. 2-To understand the rights of Private Security services and employees.

Course Contents :

Private security permit, Private security commission, Authorization of private security guards, Authorization to use weapons, Requirements for private security guards, Work permit, Prohibitions and Penalties, Private security liability insurance



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KRY102	Career Planning				
Semester	Code	Name	T+P	Credit	ECTS
2	KRY102	Career Planning	1	1	2

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		Instructor Kemal ERGÜN	Instructor Ahmet DOĞRU	None

The aim of lesson :

Career Planning course enables students to recognize the business world, different sectors and the needs of these sectors; It aims to raise awareness among students about the importance of career planning in the process of preparing for the business world. The course enables students to discover their personal competencies and understand the expectations of the business world. It helps them develop their knowledge and skills in line with the requirements of the relevant sectors.

Course Contents :

General Introduction of the Lesson and the Concept of Career National and International Exchange Programs Basic Communication Skills Sector Days (Non-Governmental Organizations) Thin Capabilities (Soft - Skills) Sector Days (Public Sector) Diction and Body Language Preparing Resume and Cover Letter Sector Days (Private Sector) Effective Interview Techniques Sector Days (Academy) Sector Days (Entrepreneurship) Lesson Assessment and Project Details



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Criminal Execution and Security Services

CİGH204	DOCUMENT MANAGEMENT SYSTEM AND UYAP				
Semester	Code	Name	T+P	Credit	ECTS
4	CİGH204	DOCUMENT MANAGEMENT SYSTEM AND UYAP	2	2	4

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor Ergün Sümer	None

The aim of lesson :

international judicial network project and active use of legal software

Course Contents :

This course; Hierarchy of Justice, Inter-Agency Communication in Judicial Services, Correspondence Procedures in Judicial Services, Information Security and Its Importance in Judicial Services, Information Security and Management in Judicial Services, National Judicial Network Project (UYAP), Authority Under UYAP, Administrative Procedures to Be Made Within the Scope of UYAP, Lawyer Portal I, Lawyer Portal II, Citizen Portal, Expert Portal, Legal Software I, Legal Software II; includes topics.



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CİGH208	KEYBOARD TECHNIQUES				
Semester	Code	Name	T+P	Credit	ECTS
4	CİGH208	KEYBOARD TECHNIQUES	3	2	5
Education Type	Language	Course Level	Course Internship Status	Type of Course	
Formal Education	Turkish	Associate	No	Required	
Department/Program		Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services			None	Instructor Ekrem AKBULUT	None
The aim of lesson :					
With this course, students in computer keyboard to write with the habit of writing in different languages and proficiency gain a series of 10 fingers. (F Keyboard)					
Course Contents :					
Compulsory Courses (C) Introduces the keyboard.					



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CİGH107	PROFESSIONAL ETHICS/LEGAL ISSUES				
Semester	Code	Name	T+P	Credit	ECTS
1	CİGH107	PROFESSIONAL ETHICS/LEGAL ISSUES	2	2	5
Education Type	Language	Course Level	Course Internship Status	Type of Course	
Formal Education	Turkish	Associate	No	Required	
Department/Program		Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services			None	Asist Prof.Dr. Mutlu SESLİ	None
The aim of lesson :					
The course aimed to gain competencies related to professional ethics					
Course Contents :					
Examine the ethical and moral concepts of ethics and ethics review systems to investigate the factors involved in the formation of professional ethics of professional study to examine the results of corruption and unethical behavior in professional life to examine the concept of social responsibility					



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CİGH105	PENALTY ENFORCEMENT INSTITUTIONS MANAGEMENT				
Semester	Code	Name	T+P	Credit	ECTS
1	CİGH105	PENALTY ENFORCEMENT INSTITUTIONS MANAGEMENT	2	2	5
Education Type	Language	Course Level	Course Internship Status	Type of Course	
Formal Education	Turkish	Associate	No	Required	
Department/Program		Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services			None	Instructor Esra ORUÇ	None
The aim of lesson :					
This course aims to grasp the principles and principles of the administration of the penitentiary institutions.					
Course Contents :					
History of prisons, Procedures related to prisoners and sentences, Duties and responsibilities of prison guard officers.					



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CİGH243	INTRODUCTION TO PSYCHOLOGY				
Semester	Code	Name	T+P	Credit	ECTS
3	CİGH243	INTRODUCTION TO PSYCHOLOGY	2	2	3

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Elective

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Uzm. Reh. Öğr. Abdullah ALDEMİR	None

The aim of lesson :

The aim of this course is to teach the concepts of basic psychology and relationship of psychology with other science.

Course Contents :

What is Psychology, Basic Principles of Psychology, Learning, Motivation, Stress and Health, Perception, Senses and Memory.



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TD102	Turkish Language II				
Semester	Code	Name	T+P	Credit	ECTS
2	TD102	Turkish Language II	2	2	2

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Required

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Asist Prof.Dr. YAVUZ GÜNEŞ	None

The aim of lesson :

To make studens become familiar with the correct, beautiful and efficient use of the Tuekish language to maket hem base the writen and spoken intercourse of the language on strong principals to maket hem gain their skills in correspondence, presentatations and ezplanations succesfully in their business life to make them become intellectual individuals who read, think, inquire and bring solutions.

Course Contents :

According to their subjects, reading, listening, writing, presentation, discussion, sampling, question and answer techniques will be used.



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CİGH239	Occupational Health and Safety				
Semester	Code	Name	T+P	Credit	ECTS
3	CİGH239	Occupational Health and Safety	2	2	3

Education Type	Language	Course Level	Course Internship Status	Type of Course
Formal Education	Turkish	Associate	No	Elective

Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services		None	Instructor Özcan Tunahan	None

The aim of lesson :

To have a knowledge of the basic principles and the importance of the occupational health and safety, to use and interpretation of the law of Occupational Health and Safety, to have a skill of using the national and international legislation.

Course Contents :

Protections of employee, taking precaoution against occupational accidents and professional diseases



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İNG102	English II				
Semester	Code	Name	T+P	Credit	ECTS
2	İNG102	English II	2	2	2
Education Type	Language	Course Level	Course Internship Status	Type of Course	
Formal Education	Turkish	Associate	No	Elective	
Department/Program		Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services			None	Instructor Hatice Tüzün Paçcı	None
The aim of lesson :					
The objective of this course is to be able to bring the students to the A2 Level in terms of CEF.					
Course Contents :					
Compulsory Foreign Language Course (English)					



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ENF100	INFORMATION TECHNOLOGIES AND OFFICE SOFTWARE				
Semester	Code	Name	T+P	Credit	ECTS
1	ENF100	INFORMATION TECHNOLOGIES AND OFFICE SOFTWARE	2	2	3
Education Type	Language	Course Level	Course Internship Status	Type of Course	
Formal Education	Turkish	Associate	No	Required	
Department/Program		Precondition	Course Coordinator	Instructor	Course Assistants
Criminal Execution and Security Services			None	Instructor Cennet TERZİ MÜFTÜOĞLU	None
The aim of lesson :					
The aim of this course is to give information about the basic concepts and historical development of current Computer and Communication Technologies, to gain competence in effective and efficient use of communication technologies and e-applications and to teach writing tools that they can use in business life.					
Course Contents :					
Basic concepts of Information Technologies,History of Computer, Computer Technologies in daily life, Computer Architecture					



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CİGH112	CIVIL LAW				
Semester	Code	Name	T+P	Credit	ECTS
2	CİGH112	CIVIL LAW	2	2	3
Education Type	Language	Course Level	Course Internship Status	Type of Course	
Formal Education	Turkish	Associate	No	Required	
Department/Program	Precondition	Course Coordinator	Instructor	Course Assistants	
Criminal Execution and Security Services		None	Instructor ergünümer ergun.sumer@gop.edu.tr	None	

The aim of lesson :
private law rights will be taught.
Course Contents :
Definition, Subject and Sources of Civil Law; Application of Civil Law and Concept of Rights; Gaining and Losing Rights, Goodwill, Integrity and Prohibition of Abuse; Protection of Rights, Beginning and Ending of Personality; Rights and Acting Competences of Real Persons, Kinship; Personal Rights and Protection, Legal Entities; Associations and Foundations; Establishment of Marriage Union and General Provisions of Marriage; Dissolution of Marriage and Lineage; Family Relations and Guardianship in Broad Sense, Introduction to Inheritance Law; Legal Heirs and Testamentary Dispositions; Hidden Shares and Tenkis, Introduction to Property Law; Possession, Land Registry; Property, Limited Real Rights