

| | | | |
|--|---|---------------------------|--------------|
|  | T.C. TOKAT GAZİOSMANPAŞA UNIVERSITY Tokat Vocational College Zero Waste Policy Strategic Action Plan | Document No. | TOGÜ.FRM.660 |
| | | Date of First Publication | 06.11.2025 |
| | | Revision Date | |
| | | Revision No | 00 |
| | | Page No. | 1/2 |

T.C.
TOKAT GAZİOSMANPAŞA UNIVERSITY
TOKAT VOCATIONAL COLLEGE
ZERO WASTE POLICY
STRATEGIC ACTION PLAN (2025–2027)

Prepared by
Zero Waste and Environment Commission

| Number | Duty | Department | Title/Full Name |
|--------|------------------------|--|---------------------------------|
| 1 | President | Deputy Director | Lecturer Kemal ERGÜN |
| 2 | Unit Coordinator | Vocational College Secretary | Ümit ÇUKURÇAYIR |
| 3 | Member | Computer Technologies | Lecturer Yılmaz ÖZTÜRK |
| 4 | Member | Office Services and Secretarial Services | Lecturer Kemal ERGÜN |
| 5 | Member | Electricity and Energy | Dr. Lecturer Ünsal AYBEK |
| 6 | Member | Electronics and Automation | Dr. Lecturer Bilal Okan İÇMEZ |
| 7 | Member | Law | Dr. Lecturer Ali KÖROĞLU |
| 8 | Member | Construction | Lecturer İbrahim KARAN |
| 9 | Member | Machinery and Metal Technologies | Dr. Lecturer Bekir DOĞAN |
| 10 | Member | Architecture and Urban Planning | Dr. Lecturer Tuğrul URFALI |
| 11 | Member | Accounting and Taxation | Lecturer Şefika ALTINTAŞ |
| 12 | Member | Hotel, Restaurant and Catering Services | Dr. Lecturer Selim ÇAKAR |
| 13 | Member | Design | Lecturer Ömer Faruk GÜRBÜZ |
| 14 | Member | Software, Application Development and Analysis | Dr. Lecturer Onur CÖMERT |
| 15 | Member | Management and Organisation | Dr. Lecturer Erdal Taha AYDOĞDU |
| 16 | Member | Laboratory Supervisor | Lecturer Yılmaz ÖZTÜRK |
| 17 | Member | Laboratory Supervisor | Lecturer Cihat ÖZİL |
| 18 | Member | Laboratory Supervisor | Lecturer Tanju CEYLAN |
| 19 | Member | Movable Property Control Officer | Chef Fatih BALAMAN |
| 19 | Student Representative | Architecture and Urban Planning | Samet Can MERDANE |

Approver

Dr. Lecturer Bekir DOĞAN
 Director of Tokat Vocational College

06.10.2025

| | | | |
|--|---|---------------------------|--------------|
|  | T.C. TOKAT GAZİOSMANPAŞA UNIVERSITY Tokat Vocational College Zero Waste Policy Strategic Action Plan | Document No. | TOGÜ.FRM.660 |
| | | Date of First Publication | 06.11.2025 |
| | | Revision Date | |
| | | Revision No | 00 |
| | | Page No. | 2/2 |

1. Introduction and General Purpose

This strategic plan aims to develop zero waste awareness at Tokat Vocational School, separate waste at source, establish recycling processes, and build a sustainable environmental management system.

The plan has been prepared in accordance with the Republic of Turkey Ministry of Environment, Urbanisation and Climate Change's Zero Waste Regulation, the Higher Education Institutions Zero Waste Guide, and the guidance of the Tokat Gaziosmanpaşa University Zero Waste Management Coordination Office.

2. Mission

To act with environmental responsibility in carrying out our educational and teaching activities, raising awareness among our students and academic staff with a zero-waste philosophy, thereby contributing to a sustainable future.

3. Vision

To be an exemplary higher education institution that embraces the concept of a sustainable university, instils environmental awareness in its students, and makes the zero-waste approach a pioneering value in its educational programmes and scientific research.

4. Strategic Objectives

- Promoting zero waste awareness in educational units.
- Instilling environmentally friendly habits in students.
- Encouraging waste reduction, recycling and reuse in academic activities.
- Integrating sustainability and zero waste content into teaching programmes.
- Continuously monitoring and reporting on zero waste practices at Tokat Vocational School.

5. Policy and Fundamental Principles

- Separation at Source
- Education and Participation
- Transparency
- Cooperation
- Continuous Improvement
- Resource Efficiency
- Sustainability

** Tokat Gaziosmanpaşa University has been prepared in accordance with the relevant regulations and guidelines.*

The printed version of this document is considered an unauthorised document. Please access the latest version from the website.

| | | | |
|--|---|---------------------------|--------------|
|  | T.C. TOKAT GAZİOSMANPAŞA UNIVERSITY Tokat Vocational College Zero Waste Policy Strategic Action Plan | Document No. | TOGÜ.FRM.660 |
| | | Date of First Publication | 06.11.2025 |
| | | Revision Date | |
| | | Revision No | 00 |
| | | Page No. | 3/2 |

6. Strategic Objectives and Activity Plan

| Time Zone | Target | Activities | Responsible Unit |
|--------------------------|---|---|----------------------------|
| Short-Term (0–3 Months) | Identification of waste collection points | Waste mapping, identification of bins and storage areas | Zero Waste Commission |
| Medium Term (3–6 Months) | Establishment of the separation system | Kumbara settlement, information boards, education plan | Unit Coordinator |
| Long Term (6–12 Months) | Monitoring of recycling processes | GreenMetric data entry, reporting, improvement work | Chairman of the Commission |

7. Monitoring, Evaluation and Reporting

The Committee will meet twice a year (in October and May) to assess the status of the initiatives. Following each meeting, a Progress Report will be prepared and added to the Zero Waste Policy section of the Vocational School website.

8. Conclusion

This strategic plan embodies Tokat Vocational School's vision of sustainability and guides it towards becoming an environmentally conscious and exemplary educational institution.

The Tokat Vocational School Zero Waste Commission will continue its work in line with this strategic plan, with the vision of becoming an environmentally conscious, sustainable and exemplary educational institution.

With the implementation of the plan, the college aims to obtain its Basic Level Zero Waste Certificate, subsequently upgrade to Silver Level, and make a strong contribution to Tokat Gaziosmanpaşa University's zero waste vision.